

Studio B Architect's Heritage Services Options

See separate sheet for Design Service Options. These services dovetail with Studio B Architect's Design Services

Architect's Tasks	Option 1 Full Design & Administration to Completion	Option 2 Design, Planning & Document Only	Option 3 Design To Planning Only	Option 4 Concept Design Only
INCEPTION				
Meet client. Gather background information.	●	●	●	●
Research history with client, records, authorities, etc	●	●	●	●
Identify intended changes	●	●	●	●
Visit site. Preliminary condition assessment.	●	●	●	●
Obtain building & land survey (by others).	○	○	○	○
Carry out digital photographic survey	●	●	●	●
CONCEPT DESIGN				
Provide heritage input into design	●	●	●	●
Prepare a statement of heritage significance	●	●	●	●
DETAILED DESIGN				
Meet with Heritage control authority	●	●	●	
Advise client on heritage issues	●	●	●	
TOWN PLANNING				
Liaise with planning consultant	●	●	●	
Prepare Heritage Impact Statement	●	●	●	
If required, prepare analytical report	○	○	○	
If required, prepare method statements	○	○	○	
Attend pre-application meeting	●	●	●	
Respond to council following acceptable submission	○	○	○	
CONSTRUCTION DOCUMENTATION				
Assist with heritage repair specification and details	●	●		
CONTRACTOR SELECTION				
CONTRACT ADMINISTRATION				
Inspect heritage repairs	●			
Certify heritage work carried out	●			
FEE OPTIONS				

Key	
●	Included task
○	Time charge or additional specialist fee
	Not included

ServicesListHeritage.pages
Monday, 17 November 2014

