

Studio B Architect's Feasibility / Masterplan Services: Options 5 & 6

See separate sheet for Normal Design Service Options 1/2/3/4 and for Development Study Options 7 & 8

Tasks	Option 5 Feasibility Study		Option 6 Masterplanning	
	By Architect	By Client	By Architect	By Client
INCEPTION				
Meet client. Gather information.	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Research briefing needs with client (if req'd)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Confirm intended benefit to client's operation	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Visit site. Photographic survey	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
DNA questionnaire & identity (if required)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
ANALYSIS				
Obtain digital land survey (by others) if req'd.	<input type="radio"/>		<input type="radio"/>	
Obtain or carry out existing building measure (if any)	<input type="radio"/>		<input type="radio"/>	
Preliminary condition assessment.	<input checked="" type="radio"/>			
Confirm preliminary brief & budget	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Identify staging requirements			<input checked="" type="radio"/>	<input checked="" type="radio"/>
Carry out site analysis	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Identify planning controls and heritage controls if any	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
BRIEF AND BASIC CONCEPT				
Meet clients to refine their physical needs	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Determine basic floor areas required.	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Envision & design basic concept. Refurb / Extend / Adapt / Newbuild.	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Preferred solution presented to client for discussion	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Prepare basic-level sketch alternatives	<input type="radio"/>		<input type="radio"/>	
COST & FUNDING				
Cost estimate by QS	<input type="radio"/>		<input type="radio"/>	
Identify any property assets with potential to partly fund works, if any	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Support illustrations for fund raising	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Present to client	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
RECOMMENDED ACTION				
Review proposals after feedback	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Presentation / report on how project will benefit the client's mission goals	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Propose next stage with process and program	<input checked="" type="radio"/>		<input checked="" type="radio"/>	
FEE PROPOSED				
Key				
<input checked="" type="radio"/> Included task	<input type="radio"/>	<input type="radio"/> Additional specialist fee		<input type="radio"/> Not currently identified

